

# Head of Summer Academy (SIBTA)

## **Principal Responsibilities:**

- Managing and further developing the SIBTA program;
- Managing and executing strategic and marketing events around Ukraine;
- Overseeing SIBTA personnel management, including writing service agreements and contracts;
- To recruit abroad and local students for applying for Summer Academy;
- Setting the collaboration with foreign universities.

## **Who we are looking for**

Project manager, who has understanding of: start-up sphere, summer academy format, has worked with 16-26 years old auditory. The head of Summer Academy will work with a team, and will create the vision of SIBTA

## **Competencies and Skills Used:**

- Strong interpersonal skills
- Ability to lead, take initiative, prioritize, and complete work while meeting deadlines
- Flexibility in adjusting to changing priorities
- Extreme attention to detail with the ability to manage multiple major responsibilities simultaneously
- Previous experience managing educational projects
- Strong presentation skills

## **Preferred Requirements:**

Experience of working in a university setting

If you meet all the requirements, please, send your resume [here](#) to dr. Olga Romanenko.